

Date / Dyddiad 19 November 2019
Your ref / Eich cyfeirnod
My ref / Fy nghyfeirnod KE-H/TW
Telephone / Ffôn 01437 775030
Email / E-bost admissions@pembrokeshire.gov.uk

www.pembrokeshire.gov.uk
www.sir-benfro.gov.uk



Pembrokeshire County Council
Cyngor Sir Penfro

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Cyngor Sir Penfro,
Neuadd y Sir, HWLFFORDD,
Sir Benfro, SA61 1TP

Telephone / Ffôn 01437 764551

Please ask for
Os gwelwch yn dda gofynnwch am

Teleri Williams - Admissions Officer

Dear Parent / Guardian

Re: APPLICATION FOR A RECEPTION / PRIMARY PLACE - SEPTEMBER 2020

As your child was born between 01.09.2015 – 31.08.2016 he/she is of age to be admitted to a Reception/Primary Class at a school in September 2020. I write to invite you to apply for the place. **If you do not make an application by the deadline date of 31 January 2020 a Reception/Primary school place cannot be allocated to your child.**

Before making an application please read the Information for Parents 2020-21 booklet for information about the admission procedures - <https://www.pembrokeshire.gov.uk/school-admissions/admission-to-schools-information-for-parents>

Applications for Pembrokeshire schools should be made using the on-line application form - <https://www.pembrokeshire.gov.uk/schools-and-learning>.

You can find out your catchment school by typing your postcode in the "Services in your area" box by following this link <https://www.pembrokeshire.gov.uk/resident> and clicking search address. You are then able to choose your address and click on the Schools button for information. You can express a preference for any school however, I would advise that you read the information with regards to eligibility of school transport - <https://www.pembrokeshire.gov.uk/school-transport>

If you would like further information about any of the Pembrokeshire schools then please visit their web-sites.

Please ensure that you have completed your application by the deadline date of 31st January 2020. Applications received after that date will be considered late and this may have a bearing on whether you get a place at your preferred school. **Parents will be informed of the allocation of places on the common offer date of 16th April 2020.**

Should you require any further assistance then please do not hesitate to contact me.

Yours sincerely

Teleri Williams – Admissions Officer

We welcome correspondence in Welsh and English, and will respond within a maximum of 15 working days. We will respond in the language in which the correspondence is received (unless you ask us to do otherwise). / Rydym yn croesawu gohebiaeth yn Gymraeg a Saesneg a byddwn yn ymateb cyn pen 15 diwrnod gwaith fan bellaf. Byddwn yn ymateb yn yr un iaith â'r ohebiaeth a dderbyniwyd (oni bai eich bod yn gofyn i ni wneud yn wahanol).

For a copy in large print, easy-read, Braille, audio, or an alternative language, please contact Pembrokeshire County Council on the number above. / Os am gopi mewn print mawr, fformat hawdd ei ddarllen, Braille, sain neu mewn iaith arall, cysylltwch â Chyngor Sir Penfro ar y rhif uchod.